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REPUBLIC OF THE PHILIPPINES
BICOL UNIVERSITY

Legazpi City

Email: bu-vpaf@bicol-u.edu.ph

MANILA OFFICE:

No. 4 Lopez St., M. H. del Pilar, Roosevelt Ave.
Quezon City, Manila, Philippines

☎ Telefax: (02) 921-1586



NOTICE TO PROCEED

December 26, 2024

EVELYN F. CALUPIT

Authorized Representative

ELJOE'S CATERING SERVICES

373, Country Homes, Bagong Sirang,
Estanza, Legazpi City

Dear Madam:

The attached Contract Agreement having been approved, notice is hereby given to ELJOE'S CATERING SERVICES that performance on the PROVISION OF CATERING SERVICES DURING THE OPENING MEETING ON JANUARY 13, 2025 AT BULWAGAN, BU STUDENT UNION CENTER, (OSAS), SITIO OLAG BAGUMBAYAN, DARAGA, ALBAY in the amount of NINETY-TWO THOUSAND THREE HUNDRED & 00/100 PESOS ONLY (PHP92,300.00), shall commence effective on the date of receipt of this Notice.

Upon receipt of this notice, you are responsible for performing the services under the terms and conditions provided in the Contract and in accordance with the Schedule Requirements.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to Bicol University.

Sincerely yours,

CYRUS A. BARRAMEDA
VP for Administration and Finance

Received by:

WINETER AYCALLA
(Signature above printed name)

Jan. 10, 2025
Date and Time of Receipt)

*Kindly email to sender to acknowledge the receipt