



LETTER ORDER

Bicol University-Polangui

Supplier:		SECCPTO SOUND SYSTEM RENTAL		LO No.	PCS-2025-030
Address:		Libon, Albay		Date No.	June 18, 2025
TIN:		361-903-667-00000		Mode of Payment	
Please be informed that you are recommended for the (Provision of Sounds and Lights to be used during the 43rd Commencement Exercises of BU Polangui on June 27, 2025)					
Implementing Office:		BU Polangui		End-User:	Ben L. Saminiano
Place of Delivery:		BU Polangui		Delivery Term:	On Date Stated
Date of Delivery:				Payment term:	as billed
Stock No.	Unit	Description	Quantity	Unit Cost	Amount
1	lot	Inclusion: -2 sets of 9x12 LED Wall -Sound System -Stage Hanging Lights -Par Lights  Provision of Sounds and Lights to be used during the 43rd Commencement Exercises of BU Polangui on June 27, 2025	1	90,000.00	90,000.00
*** NINETY THOUSAND PESOS ONLY***					
90,000.00					
Service Delivery Conditions:					
I. Details related to implementation shall be communicated with Mr. Ben L. Saminiano.					
Bicol University Polangui has approved the rate by the service provider for the supply of the goods in the sum of NINETY THOUSAND PESOS ONLY (Php 90,000.00) to be known as the contract price.					
It is understood that the contract shall be complied by you on the date specified above. Terms & conditions relative to the implementation of this contract shall be in accordance with the provisions of the Revised IRR of R.A. 9184, otherwise known as the Government Procurement Reform Act.					
Please signify your acceptance of this contract and your conformity with the terms and conditions by signing the acceptance and conformity portion of this order.					
Conforme:					
Signature over Printed Name:					
6/20/2025					
(Date)					
Funds Available:					
CLAIRES M. ASUNCION					
Budget Officer					
ORS/BURS No. 02-2024441-2025-06-10004					
Amount 90,000.00					
Date:					
Supply Office Receipt by:					
Time:					

Very truly yours,

MARY JOY B. CATANGUI

Dean

OFFICE OF THE ASSISTANT  
BICOL UNIVERSITY  
LIBON CITY

6.25.25